

**OFFICER DELEGATION SCHEME
RECORD OF DECISION**

TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 10 th October 2024	Ref No: 2250
Responsible Officer: Adrian Crook	
Type of Decision (please refer to MO Guidance):	
Key <input type="checkbox"/>	Non-Key <input type="checkbox"/>
Freedom of Information Status: <i>(can the report go in the public domain)</i> Yes	
Title/Subject matter: Authority to complete a tender, procurement and implementation of a Digital Social Care Record (DSCR) system for services within Bury intermediate care services for the period November 2024 to November 2027 with an option to extend for a further 2 x 1-year periods.	
Budget/Strategy/Policy/Compliance:	
(i) Is the decision within an Approved Budget?	Yes
(ii) Is the decision in conflict with the council's policies, strategies or relevant service plans?	No
(iii) Does the decision amend existing or raise new policy issues?	No
(iv) Is the decision significant and/or does it meet the £100,000 threshold for recording?	Yes
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No

Summary:

Background

Bury Council is committed to modernising and improving the way in which care services are delivered and recorded throughout the borough. The vision is for The Council to be an organisation which values information, with modern accessible systems, underpinned by technology, which will enable excellent services to be commissioned and delivered to the people of Bury.

A number of key objectives have been identified for the Digital Social Care Record (DSCR) system, these include:

- Replacing time consuming and costly paper-based systems
- Improve efficiency of staff resources by reducing duplication
- Supporting National Care Standards in relation to the keeping of accurate records.
- Contribute to Value for Money principles by maximising resources

The overall aim of the system is to provide a modern, effective, efficient and appropriate means of recording service user data electronically within various care settings across Bury Intermediate Care Services.

The system will be purchased and partly funded by utilising the grant funding available from NHS Greater Manchester and delivered through Health Innovation Manchester.

The Digital Social Care Record (DSCR) system will be operational in five care settings with a total number of 276 service users accessing care at any one time. These care settings are:

- Choice Choices for Living Well – is a 36-bed intermediate care facility which provides health, therapy and social care for a maximum of six weeks, designed to build confidence to ensure the service user/patient can return and remain in their own home in the community setting
- Rapid Response - is an urgent community response service with the capacity to provide support a service user base of 30 people
- Hospital at Home – providing medical oversight in the community to avoid hospital admission or support hospital discharges with a service user base of 70 people
- Reablement/IMC at Home – provides a maximum of six weeks support in the community, designed to build confidence to ensure the service user/patient can remain living independently in their own home. The service capacity is up to 120 service users
- Falcon and Griffin – is an extra care setting which provides housing with care with a service user base of 20 people

The adoption of digital social care records will play an important role in joining up patient care across both social care and the NHS, with real-time information being shared across commissioners and regulators.

Route to Market

Bury Council will be utilising the NHS England Dynamic Purchasing System (DPS) for digital social care record solutions. DPS has been designed to support social care and NHS organisations make the switch to digital social care records quicker and easier by giving them access to a list of quality-assured supplier solutions.

The assured solution list presents a marketplace where social care providers can be reassured their preferred digital solution has met both functional requirements and standards, helping to remove a lot of the stress from purchasing a digital social care record system.

The Authority is working to very limited timescales and must conclude the procurement process to the point of commitment to a system and agreement on costs by no later than the 15th of November 2024 to be eligible for the grant funding. Utilising the DPS framework will reduce the time taken to complete a full procure exercise to ensure grant funding is received.

Finance/Budget

The costs associated with the procurement and implementation of a Digital Social Care Record (DSCR) system in the intermediate care service is based on the number of customers within the service at any one time.

The annual cost of the system is estimated to be in the region of £138,000, this is based on the annual service user cost within a residential care setting.

The grant funding is expected to cover the costs for the first year, however the remaining on-going costs will be met through the service budget for the remaining two years of the contract.



Wards affected: All wards across the borough

Consultations:

Scrutiny & Review Committee Interest:

Options considered: A full tender evaluation will be completed as part of the procurement process

Decision *[with reasons]*

Decision made by:	Signature:	Date:
Executive Director		11.10.2024
Members Consulted [see note 1 below]		
Lead Member (for noting)		21 November 2024
Opposition Spokesperson		

Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.